

Information on data protection according to GDPR Article 13

As the General Data Protection Regulation (GDPR) enters into force on 25 May 2018, we would like to provide you with the most important details about the way we process your data.

Purpose of processing your personal data:

To ensure contractual execution under GDPR Article 6 (1) point (b) (“necessary for contractual performance”), we store the following personal data which you have disclosed to us: name, contact details, details of goods and services, financial and insurance details. The personal data you have provided are necessary to perform the contract or to implement pre - contractual measures.

Recipients of your personal data:

Within GLEICH Group the only units and the only staff who receive your data are those who require them for the performance of contractual, legal and supervisory duties and for the safeguarding of legitimate interests. Upon receiving your instruction, data are transmitted to banks, insurance companies, suppliers, public authorities, tax advisors and on specific occasions, to solicitors and courts of law. In addition, we also send your data to processors who have been instructed by us in cases where they require those data for the suitable performance of orders according to the purpose. The processors we use are placed under contractual obligations to process your data only to the extent that this is required for the performance of the work and to treat your data confidentially.

Retention period of your personal data:

If we do not receive a purchase order, stored personal data are processed by us for no longer than one year, so that we can identify any conflicts of interests that might occur with future purchase orders. Your personal data will be stored for the duration of our entire business relationship (from initiation through implementation to termination of a contract) and also beyond that time, as required under statutory retention and documentation duties. This requirement arises from the German Commercial Code (HGB) in compliance with the Storage period of the statutory limitation periods, the e. g. after the commoner German Civil Code (BGB) in certain cases up to 30 years (the general retention period is 7 years).

You have a right of access as well as a right to rectification, erasure, restriction, data portability, revocation and objection. If you believe that the processing of your personal data has not been proceeding as specified in the GDPR, then GDPR Article 14 (2) point (d) gives you the right to complain to the competent supervisory authority (the Austrian Data Protection Authority).

The controller with responsibility for legally compliant data processing under GDPR Article 4 (7) for international customers is:

GLEICH Aluminiumwerk GmbH & Co. KG

Kirchhoffstr. 2, D- 24568 Kaltenkirchen

The controller with responsibility for legally compliant data processing under GDPR Article 4 (7) for national customers is:

GLEICH Aluminium Service-Center GmbH & Co. KG

Hans-Stockmar-Str. 3, D- 24568 Kaltenkirchen

The controller with responsibility for legally compliant data processing under GDPR Article 4 (7) for customers from Austria is:

MEKO Metallkomponenten Ges.m.b.H.

Triesterstrasse 447, 8055 Graz-Puntigam

The **data protection officer** of the controller is:

Sven Königsmann

Kirchhoffstr. 2

D- 24568 Kaltenkirchen

Deutschland

E-Mail datenschutz@gleich.de

Internet www.gleich.de